

London Borough of Harrow

KEY DECISION SCHEDULE (MARCH 2013 - MAY 2013)

MONTH: March

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Decisions which the Cabinet intends to make in private

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Daksha Ghelani, Senior Democratic Services Officer, on 020 8424 1881 or by contacting daksha.ghelani@harrow.gov.uk or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted
MARCH 2013						
Commissioning of Libraries and Leisure Management Services: Outcome and Recommendations	To notify Members of the outcome of the joint procurement exercise and seek a decision for the award of contract or other options	Cabinet	14 March 2013	Councillors David Perry and Thaya Idaikkadar Paul Najsarek, Corporate Director, Community Health and Wellbeing marianne.locke@harrow.gov.uk Tel: 020 8736 6530	Open but with Private/Exempt (Part II) appendices By virtue of paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972 in that it contains information relating to the financial and business affairs of the authority holding that information.	Agenda Report and any related appendices
Strategic Review of Learning Disability Accommodation	To decide on (i) the future provision at each of the learning disability residential homes	Cabinet	14 March 2013	Councillor Margaret Davine Paul Najsarek, Corporate Director, Community Health	Open but with Private/Exempt (Part II) appendix By virtue of	Agenda Report and any appendices: Full EqlA and consultation report

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	provided by the Council; the outcome of the statutory consultation with service users, families, carers and other key stakeholders; the outcome of informal consultation with staff and unions			and Wellbeing thom.willson@harrow.gov.uk Tel: 020 8736 6022	paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972 in that it contains information relating to the financial and business affairs of the authority holding that information.	
Approval of the Harrow Help Scheme	To adopt a Welfare Assistance Scheme to commence 1 April 2013	Cabinet	14 March 2013	Councillor Sachin Shah Julie Alderson, Corporate Director of Resources fern.silverio@harrow.gov.uk Tel: 020 8736 6818	Open	Agenda Report and any related appendices, including consultation feedback
Revisions to the Climate Change Strategy Action Plan and	To note the proposed final draft of the revised Climate	Cabinet	14 March 2013	Councillor Phillip O'Dell Caroline Bruce,	Open	Agenda Report and any related appendices: responses to

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Delivering Warmer Homes HECA report following public consultation	Change Strategy Action Plan; note the final proposed draft of the revised Delivering Warmer Homes (HECA) report and approve the submission of the Delivering Warmer Homes (HECA) report to the Secretary of State for Energy and Climate Change			Corporate Director of Environment and Enterprise andrew.baker@harrow.gov.uk Tel: 020 8424 1779		draft Climate Change Strategy Action Plan; Responses to Delivering Warmer Homes; Climate Change Strategy Action Plan; Delivering Warmer Homes HECA
Financial Procedure Rules Update	Approve the revised Financial procedure Rules for 1 April 2013	Cabinet Council	14 March 2013 18 April 2013	Councillor Sachin Shah Julie Alderson, Corporate Director of Resources tim.sylvester@harrow.gov.uk Tel: 020 8416 8166	Open	Agenda Report and any related appendices: Financial procedure Rules (revised); Financial Regulations (original)

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Award of Cleaning Contracts for Schools and Corporate Buildings	Agree award of 5 building cleaning contracts following OJEU Tender	Cabinet	14 March 2013	Councillor Thaya Idiakkadar Caroline Bruce, Corporate Director of Environment and Enterprise brenda.beazley@harrow.gov.uk Tel: 020 8424 1482	Open but with Private/Exempt (Part II) appendix By virtue of paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972 in that it contains information relating to the financial or business affairs of any particular person (including the authority holding that information).	Agenda Report and any related appendices
Determination of Community School Admissions	To determine the admission arrangements for the 2014/15	Cabinet	14 March 2013	Councillor Mitzi Green Catherine Doran,	Public	Agenda Report and any related appendices: Consultation

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Arrangements 2014/15	academic year			Corporate Director, Children and Families raj.parmar@harrow.gov.uk Tel: 020 8416 8286		Outcome
Statement of Community Involvement (SCI)	Adopt the revised Statement of Community Involvement	Cabinet	14 March 2013	Councillor Keith Ferry Stephen Kelly, Divisional Director of Planning Services matthew.paterson@harrow.gov.uk Tel: 020 8736 6082	Open	Agenda Report and any related appendices: Revised Statement of CI
Locally Listed Buildings	That Cabinet adopt and publish on the Council's website the update list of Locally Listed Buildings	Cabinet	14 March 2013	Councillor Keith Ferry Caroline Bruce, Corporate Director of Environment and Enterprise lucy.haile@harrow.gov.uk Tel: 020 8736	Open	Agenda Report and any related appendices: Harrow's updated list of Locally Listed Buildings

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				6101		
Stanmore and Edgware Conservation Area Supplemental Planning Document (SPD)	That Cabinet be requested to approve the document for formal consultation	Cabinet	14 March 2013	Councillor Keith Ferry Caroline Bruce, Corporate Director of Environment and Enterprise lucy.haile@ harrow.gov.uk Tel: 020 8736 6101	Open	Agenda Report and any related appendices: Stanmore and Edgware CA SPD
Proposed Amendment to the boundary of the Roxborough Park and Grove Conservation Area	Approve the proposed extension to the Conservation Area	Cabinet	14 March 2013	Councillor Keith Ferry Caroline Bruce, Corporate Director of Environment and Enterprise lucy.haile@harrow. gov.uk Tel: 020 8736 6101	Open	Agenda Report and any related appendices: consultation responses and proposed extension

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APRIL 2013						
Special Needs Transport 3	<p>Authorise the Corporate Director of Children, Schools and Families; in consultation with the Portfolio Holders for Children, Schools and Families & Property and Major Contracts; to:</p> <p>- Select the preferred supplier through a competitive bidding process with the Harrow Transport Framework and award Transport Services contracts to the preferred suppliers on such terms as are</p>	Cabinet	11 April 2013	<p>Councillors Mitzi Green & Thaya Idaikkadar</p> <p>Catherine Doran, Corporate Director, Children and Families roger.rickman@harrow.gov.uk/ ben.sellar-moore@harrow.gov.uk Tel: 020 8966 6334/6364</p>	Open	<p>Agenda Report and any related appendices: SNT3 Full Business Case; Business Cases for Independent Travel Training and LEAN</p>

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	<p>agreed, acting in the best interests of the Council and service users.</p> <p>- Implement the new transport services in accordance with the contract & other programme elements that support the operation of the services, reduce costs and promote independence.</p> <p>- Consult on a new Transport Eligibility Policy, underpinning a broader range of transport options to be made available to service users.</p>					

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Harrow Outdoor Sports Strategy	To seek approval for the adoption of the Outdoor Sports Strategy, priorities and action plan for the future of Harrow Council's outdoor sports and playing field provision	Cabinet	11 April 2013	<p>Councillors David Perry, Phillip O'Dell and Thaya Idaikkadar</p> <p>Paul Najsarek, Corporate Director, Community Health and Wellbeing marianne.locke@harrow.gov.uk Tel: 020 8736 6530</p>	Open	Agenda Report and any related appendices
Housing Changes Review: Approval of Housing Strategy 2013-18, Homelessness Strategy 2013-18, Private Sector Housing Strategy 2013-18, Housing Allocation Scheme 2013, Housing Business Plan 2013 and draft Asset Management Strategy 2013	Approval of the documents.	Cabinet	11 April 2013	<p>Councillor Bob Currie</p> <p>Paul Najsarek, Corporate Director, Community Health and Wellbeing alison.pegg@harrow.gov.uk Tel: 020 8424 1933</p>	Open	Agenda Report and any related appendices

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Adult Learning Commissioning Framework	Approval of the Framework of Preferred Providers and delegation of approval of subsequent contracts awarded to providers on the Framework to the Divisional Director for Community & Culture	Cabinet	11 April 2013	Councillor David Perry Marianne Locke, Divisional Director, Community & Culture geoff.trodd@harrow.gov.uk Tel: 020 8416 8805	Open	Agenda Report and any related appendices: Commissioning Documents; Commissioning Prospectus; Contract and letter of agreement
MAY 2013 - Currently, no items						

HARROW COUNCIL CABINET 2012/13

CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Property and Major Contracts	Thaya Idaikkadar	13 Cambridge Road NORTH HARROW HA2 7LA	Home: (020) 8863 2372 Mobile: 07812 028741 Group Office: (020) 8424 1897	Email: thaya.idaikkadar@harrow.gov.uk
Deputy Leader, Adult Social Care, Health and Well-Being	Margaret Davine	6 Salisbury Road HARROW HA1 1NY	Home: (020) 8863 3675 Mobile: 07956 452725Group Office: (020) 8424 1897	Email: margaret.davine@harrow.gov.uk
Business Transformation and Communications	Bill Stephenson	13 Cunningham Park HARROW HA1 4QW	Home: (020) 8427 0247 Group Office: (020) 8424 1897	Email: bill.stephenson@harrow.gov.uk
Children, Schools and Families	Mitzi Green	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Home: (020) 8420 9604 Group Office: (020) 8424 1897	Email: mitzi.green@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Community and Cultural Services	David Perry	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Mobile: 07505 430133 Group Office: (020) 8424 1897	Email: david.perry@harrow.gov.uk
Environment and Community Safety	Phillip O'Dell	64 Marlborough Hill HARROW HA1 1TY	Home: (020) 8861 0090 Group Office: (020) 8424 1897	Email: phillip.odell@harrow.gov.uk
Finance	Sachin Shah	19 Reverend Close HARROW HA2 8DP	Mobile: 07949 949745 Group Office: (020) 8424 1897	Email: sachin.shah@harrow.gov.uk
Housing	Bob Currie	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Home: (020) 8864 4934 Group Office: (020) 8424 1897	Email: bob.currie@harrow.gov.uk
Performance, Customer Services and Corporate Services	Graham Henson	360 Eastcote Lane HARROW HA2 9AJ	Home: (020) 8864 9990 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk
Planning and Regeneration	Keith Ferry	165 Headstone Lane HARROW HA2 6LX	Home: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk